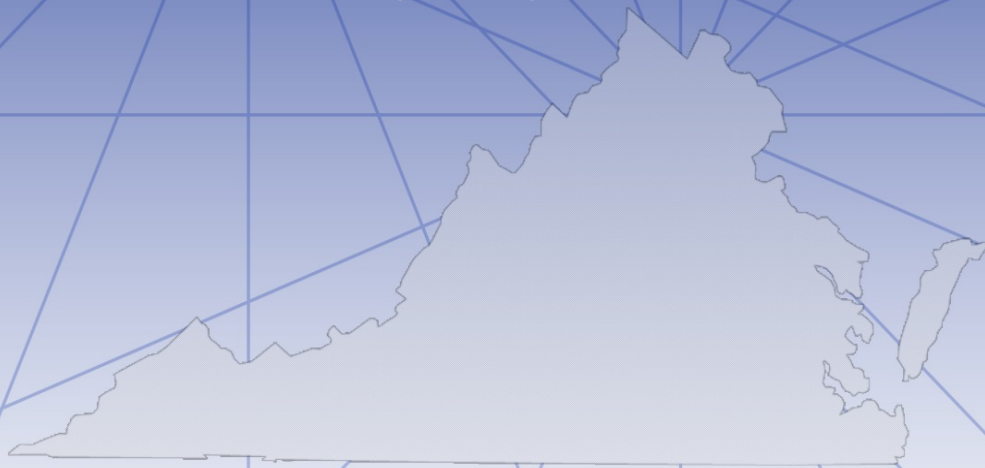


Virginia Information Technologies Agency



Commonwealth of Virginia Next Generation 9-1-1

Proposal Acceptance Letter (PAL)



August 29, 2019

www.vita.virginia.gov



Proposal Acceptance Letter (PAL)

Purpose

The Proposal Acceptance Letter (PAL) functions as the funding request for the NG9-1-1 Migration Program. Primary PSAPs and secondary PSAPs currently served by a selective router pair are eligible to submit a PAL and request funding from the 9-1-1 Services Board (the “Board”). The PAL confirms a PSAP’s acceptance of the information contained in their NG9-1-1 Migration Proposal (MP) and signals their intent to deploy NG9-1-1. The PAL should be submitted to the electronic mailbox for the PSAP Grant Program - psapgrants@vita.virginia.gov.

The funding cycle for the NG9-1-1 Migration Program starts on July 1, 2018 and remains open throughout the NG9-1-1 deployment period. The 9-1-1 Services Board will review funding requests received no later than 45 calendar days in advance of each regularly scheduled meeting. A Grant ID and email receipt notification will be sent to the e-mail address listed on the PAL.

The funding amount requested in the PAL should not exceed the recurring and non-recurring cost estimates contained in the MP. After reviewing a PSAP’s MP and PAL, the Board will approve funding for specific equipment and services. Contingency funding will be available should the final cost be slightly higher so long as the original scope of the effort does not change. Similarly, if the final cost is lower, the budget will be adjusted lower. This additional funding cannot be shifted to another part of the project. Also, if a PSAP’s award needs to be revised for a material change after it has been approved by the Board, ISP staff will prepare a decision brief to obtain any additional funding.

When the Board approves a PSAP’s funding request, the PSAP will be expected to execute a contract vehicle with a NG9-1-1 solutions provider within three months of the award date. If a PSAP needs additional time to execute this contract, the PSAP will need to request an extension from the Board. The PSAP will also be expected to complete all identified NG9-1-1 ready implementation steps within three months of the scheduled deployment date. Funding for approved equipment and services may not be immediately available to a PSAP. ISP staff will provide a spending plan, specific to a PSAP’s deployment schedule, that details in which year of the deployment period funding will be available to the PSAP.

Local Project Manager (Contact)

PSAP/HOST PSAP HARRISONBURG-ROCKINGHAM ECC

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Financial Information

Amount Requested: \$ ~~444,687.26~~ \$434,724.38 -AO

Date of Completed Migration Proposal: ~~3/3/2020~~ 11/1/2018 -AO

Procurement Vehicle: AT&T (Fairfax) contract

PSAP preference for Board payment on behalf of PSAP for incurred eligible NG9-1-1 expenses:

☒ Yes

☐ No